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Cleaning Services Tender

Ref. CSA QT231103R1

SVQ 1 – Net Zero Greenhouse Gas Emissions Commitment

1.1 Method Statement

CSA Service Group recognises the urgency and significance of addressing climate change. We are fully committed to working towards achieving net zero greenhouse gas emissions by 2035 and aligning our operations with the policies and goals of Historic England. Our approach to this commitment encompasses several key elements:

- 1. Energy Efficiency and Renewable Sources: CSA will actively reduce our carbon footprint by increasing energy efficiency within our operations. This includes the use of energy-efficient equipment and technologies. We also aim to transition to renewable energy sources, such as wind and solar power, for our premises.
- 2. Sustainable Transportation: We will promote and incentivise the use of eco-friendly modes of transportation among our employees. This includes encouraging vehicle sharing, cycling, and the use of public transportation. CSA will also transition to electric or hybrid vehicles for operational needs. We currently track all vehicle usage via GPS tracking and plan to implement annual benchmarks.
- 3. Waste Reduction and Recycling: CSA will implement a robust waste management system. Our commitment includes reducing single-use plastics and increasing recycling rates across our operations. The business currently operates a dual stream system for general waste (landfill) and mixed recycling waste. We aim to add a food waste stream and reduce waste to landfill weights annually.
- 4. Green Cleaning Products: Our cleaning services will transition to eco-friendly, non-toxic, and biodegradable cleaning products. We will eliminate the use of harmful chemicals, further contributing to reduced emissions.
- Carbon Offsetting: CSA Service Group will actively engage in carbon offsetting programmes. We will work
 with recognised organisations to offset our residual emissions, ensuring that any remaining greenhouse gas
 emissions are effectively neutralised.
- 6. Employee Training and Engagement: CSA recognises that our commitment to achieving net zero emissions requires active engagement and awareness. We will implement training programmes to educate our employees about sustainable practices and the importance of their role in achieving our environmental goals.

1.2 Project Plan and Process

We have developed a timed project plan outlining the steps we will take to achieve our net zero greenhouse gas emissions commitment:

2023:

- [Complete] Energy Efficiency Upgrades: Implement energy-efficient lighting across our facilities.
- [Complete] Green Cleaning Products: Shift to the use of eco-friendly cleaning products.
- [In Progress] Waste Reduction: Enhance waste management practices, targeting a significant reduction in waste sent to landfills.
- [In Progress] Reduce paper waste across the organisation by promoting a digital first work environment. Annual reduction of 46% achieved from 2021 to 2023.

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2025:

- Waste to Landfill Reduction: Add food waste stream and reduce annual waste to landfill by 25%.
- Transition to Renewable Energy: Begin the transition to renewable energy sources.
- Employee Training: Roll out training on sustainability practices for all employees.
- Monitoring Metrics: Implement key performance indicators (KPIs) to measure our progress towards net zero.
- Continual Improvement: Establish a feedback mechanism for employees and clients to suggest and report on environmental improvement opportunities.

2030:

- Waste to Landfill Reduction: Add food waste stream and reduce annual waste to landfill by 50%.
- Eco-friendly Transportation: Promote the use of eco-friendly transportation among employees and begin the transition to electric or hybrid vehicles for operational needs.
- Carbon Offsetting Partnership: Establish a partnership with a carbon offsetting organisation.
- Transparency and Reporting: Publish an annual sustainability report, detailing our emissions reduction and sustainability initiatives.

2035:

- Ongoing Assessment: Regularly review and adjust our plan to meet net zero emissions goals.
- Achieve net zero greenhouse gas emissions.

1.3 Monitoring and Reporting

CSA Service Group will employ a combination of tools and processes to monitor and report on our commitments:

- Regular Auditing: CSA will conduct regular internal audits to evaluate our progress and adherence to sustainability goals.
- Key Performance Indicators (KPIs): We will use KPIs to measure emissions, waste reduction, and energy usage.
- Feedback Mechanism: We will implement a feedback system to collect input from employees and clients.
- Annual Sustainability Report: An annual summary report will be prepared showcasing our progress and setbacks, as well as our environmental impact.

We are firmly committed to working closely with Historic England, leveraging their expertise, and collaborating towards a shared goal of net zero greenhouse gas emissions. This commitment is not just a policy but a dedicated practice embedded within our organisational culture. Together, we will achieve a sustainable, greener future for our environment and communities.

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